



CORPORATION OF THE MUNICIPALITY OF CALVIN

2026 Municipal Election Accessibility Plan

This plan is for use in the 2026 Municipal Election in conjunction with the Municipality's current Accessible Policy.

The Municipality of Calvin abides by the following principles when conducting the Municipal Elections

- Integrity of process maintained throughout election;
- Secrecy and confidentiality of the individual vote;
- Election is fair and non-biased;
- Election is accessible to the voters;
- Certainty that results reflect votes cast;
- Voters and candidates treated fairly and consistently.

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1. INTRODUCTION

This plan will address the specific accessibility requirements in relation to the 2026 Municipal Election in the Corporation of the Municipality of Calvin.

The Municipality of Calvin has made great efforts in promoting a barrier free community. In an effort to ensure that the 2026 Municipal Election is consistent with the core principles of the Accessibility for Ontarians with Disabilities Act, 2005, this planning document was developed in advance of the election in order to identify measures to be taken and reported to Council following the election.

2. OBJECTIVES

This plan is intended to highlight measures that the Municipality of Calvin will be implementing to ensure equal opportunity for all electors and candidates. These objectives include:

- That persons with disabilities are able to independently cast their vote and verify their selection.
- That persons with disabilities have full and equal access to all information on where and when to vote and on eligible candidates.
- That persons with disabilities can fully participate in the Municipal Election as an elector, candidate, or election official.
- That efforts are made to ensure that electors with disabilities are aware of the accessibility measures available via channels such as the newspaper, bulletins the Municipality of Calvin website and social media.
- That all voting assistance locations are accessible.

3. DEVELOPMENT OF THE PLAN

This Plan is a “living” document which will be improved and updated as best practices are identified and new opportunities for improvement arise. In order to develop the plan below, several steps were taken in order to ensure that the statutory requirements were met and a feasible implementation plan was in place. During the development of the 2026 Municipal Election Accessibility Plan, the following steps shall be implemented:

- Review and analysis of documents, policies and other supporting materials from AMCTO, neighboring municipalities, the Ministry of Municipal Affairs and Housing, technology suppliers and other various stakeholder groups.
- Establish staff training standards and practices directly related to the Election to ensure that people with disabilities are able to vote in a positive customer service environment, and ensure that all Election Officials recognize that a voter’s needs shall be accommodated.

4. VOTING METHODS

The 2026 Municipality of Calvin Municipal Election will offer in-person voting using paper ballots. Eligible electors will attend a designated voting location during the voting period to cast their ballot.

The Municipality of Calvin is committed to ensuring that the voting process is accessible to all eligible electors, including persons with disabilities. The Municipality will take reasonable measures to identify, remove, and prevent barriers that may affect an elector’s ability to participate independently and with dignity.

The in-person paper ballot voting process will be supported by an accessible voting location, trained Election Officials, and assistance measures to accommodate the diverse needs of electors. Where an elector requires assistance to complete their ballot, an Election Official will be available to provide assistance in accordance with applicable legislation and municipal election procedures.

The Municipality recognizes that everyday tools, accessible facilities, and appropriate assistance can provide persons with disabilities with greater independence when participating in the electoral process. The voting process will therefore be designed to support the principles of independence, dignity, integration, and equal opportunity.

4.1 In-Person Paper Ballot Voting

Eligible electors will attend the designated voting location during the established voting period and complete a paper ballot in person.

Election Officials will provide clear instructions regarding the voting process and will be available to answer questions and provide assistance where required. Electors who require assistance may request support from an Election Official or other person permitted to assist under the applicable municipal election procedures.

To support accessibility, the Municipality will provide, where appropriate and available, accessible voting equipment and aids to assist electors in marking their ballot. These may include:

- A magnifying device for electors with visual impairments;
- Braille ballots to assist electors with visual impairments in independently marking their ballot;
- Appropriate seating for electors who are unable to stand for extended periods;
- A writing surface and other materials positioned to accommodate electors with mobility limitations; and
- Assistance from trained Election Officials for electors who require support in completing the voting process.

Election Officials will provide assistance in a manner that respects the elector's privacy, dignity, and right to make their own electoral choices.

Access to the designated voting location interior and voting area shall be level and slip-resistant. Any doormats or carpeting shall be level with the floor to prevent potential tripping hazards. The voting area shall be well lit and seating shall be available. Entrance corridors shall be clear of obstructions and tripping hazards and will allow sufficient space for use of a wheelchair or scooter.

An accessible voting area will be available at the designated voting location. These areas shall be low in height and have a wide area to allow for individuals who use a wheelchair or scooter to vote independently and secretively.

Voters may attend the designated voting location throughout the voting period at the times designated. The Municipality of Calvin will be operating the designated voting location during the Advance Voting Period.

The following designated voting location will be open for Advanced Voting on Saturday October 17, 2026 from 10:00 a.m. to 6:00 p.m.

Corporation of the Municipality of Calvin - Municipal Council Chambers,
Calvin Township
1355 Peddlers Drive, Mattawa ,ON

The following designated voting location will be open on Election Day, Monday October 26, 2026 from 10:00 a.m. to 8:00 p.m.

Corporation of the Municipality of Calvin - Municipal Council Chambers,
Calvin Township
1355 Peddlers Drive, Mattawa ,ON

5. VOTING LOCATION(S)

An accessibility assessment of each physical polling location will be conducted. The following considerations are taken into account when determining which location(s) will be used:

5.1 Accessible Route

Proximity of the designated voting location to accessible routes shall be considered in the selection of voting location(s). The name and/or address of the designated voting location shall be clearly visible. An easily navigable route will be marked for entry into the designated voting location and into the voting area within the location. The voting area shall be identified with clear and understandable signage. Seating areas shall be provided throughout the voting location for individuals needing a rest.

5.2 Entrance and Exit

The route to the entrance of the designated voting location shall be unobstructed and accessible. The route shall be wide enough to allow for an individual using a wheelchair, scooter, other assistive device, or service animal to travel safely. Doors into the voting location and voting area shall be accessible and easy to open or shall remain propped open for the duration of the voting location hours. Routine checks of entrance and exit routes will be made throughout the hours of operation.

5.3 Parking

Accessible parking shall be available at the designated voting location. The designated parking space(s) shall be clearly marked with the international Symbol of Accessibility and will be on firm and level ground, close to the entrance of the designated voting location. The By-law Officer will monitor and enforce parking at designated voting location throughout the day.

6. VOTING ASSISTANCE

6.1 Support Person/Friend of the Voter

Pursuant to the Municipality of Calvin Accessible Customer Service Policy electors with disabilities may be accompanied by a support person within the Voting Place. In addition, an Election Official in each Voting Place can assist the voter in casting their vote. Prior to entering the voting booth, the Election Official shall, in conjunction with the elector with the disability, determine the extent to which he/she needs assistance and the best way in which this assistance can be provided. This may actually be marking the ballot as directed by the person with the disability.

6.2 Service Animals

Pursuant to the Municipality of Calvin Accessible Customer Service Policy individuals requiring service animals are permitted to be accompanied by a service animal at the designated voting location.

6.3 Election Officials

Upon request, Election Officials are available to assist any voter who requires assistance in casting their online ballot. All individuals working in the capacity of an Election Official are formally appointed as such and administered an oath of secrecy prior to voting day.

7. COMMUNICATION

The 2026 Municipal Election Accessibility Plan will be made available at the Municipality of Calvin Municipal Office bulletin board and by way of the Municipality of Calvin website www.calvintownship.ca. Alternative formats will be made available upon request.

7.1 Election Materials

The Municipality of Calvin is required, as per the Accessible Customer Service Standard, to provide a copy of a document to a person with a disability, or the information contained in the document, in a format that takes into account the person's disability.

Alternate Formats

Alternate formats are other ways of publishing information besides regular print. Some of these formats can be used by everyone while others are designed to address the specific needs of a user.

The Municipality of Calvin and the person with a disability may agree upon the format to be used for the document or information.

In the event the information is not generated by the Municipality of Calvin or is supplied by a third party, the Municipality of Calvin will make every effort to obtain the information from the third party in an alternate format and/or will attempt to assist the Elector by providing assistive equipment.

General Election Materials

Large Print – Printed material generated by the Municipality of Calvin will be provided in a Arial font, minimum 11 point, and can be made available in a font (print) size that is 16 to 20 points or larger.

Website – Information generated by the Municipality of Calvin on the website in relation to the election will be compliant with WCAG 2.0 Level AA, and allow for assistive software to be utilized. In addition, website font can be adjusted within the browser's functionality to aid the user in reading the information.

7.2 Service Disruptions

From time to time and/or for unforeseen circumstances beyond the Municipality of Calvin control, temporary service disruptions may be experienced. In the event of a temporary accessible service disruption, Election Officials will commit to making reasonable efforts to ensure that services are reinstated as quickly as possible and that alternative services are provided where feasible.

In these instances of service disruptions, the Municipality of Calvin shall provide reasonable notice in the event of a planned or unexpected disruption in the facilities or services usually used by persons with disabilities.

Notice of these temporary disruptions shall be provided in a conspicuous place and manner at the respective location(s) and information shall also be posted on the Municipality of Calvin website. This notice shall include information about the reason for the disruption, its anticipated duration, and a description of alternative facilities or services, if available.

Accessible services in relation to this plan include accessible election materials and/or voting provisions for Electors with disabilities at the voting place.

In the event of disruptions to service or unforeseen circumstances that affect the accessibility of voting places during the advance vote or on Election Day, as a minimum notices of disruption will be posted in real time on the Municipality of Calvin website - election section and on the bulletin boards at the Municipal Administration Building.

8. CANDIDATES

Candidates must also have regard to the needs of electors with disabilities. Campaign offices, election materials and canvassing should all be reviewed in order to ensure that they are fully accessible. The Accessibility Directorate of Ontario has released several quick reference documents to assist candidates with accessible elections considerations:

- [AODA Standards in Politics and Elections](#)

9. REPORTING

Pursuant to Section 12.1 of the Municipal Elections Act, 1996, within 90 days after voting day, the Municipality of Calvin Elections Clerk shall submit a report to Council about the identification, removal and prevention of barriers that affect electors and candidates with disabilities.